

# **Skills Development**

<b>COURSE TITLE</b>	<b>Creative Digital Media &amp; Literacy (combined course)</b>
<b>LEVEL</b>	<b>Creative Digital Media: National 4 &amp; Literacy: National 5</b>
<b>ENTRY REQUIREMENTS</b>	No formal requirements, though skills in Media, Art, or English are beneficial. (While N4 Literacy is preferable, the course provides sufficient flexibility & personalisation to enable learners to achieve independently & at various paces.)
<b>COURSE DESCRIPTION</b>	<p>This vocational Media course, delivered by a Media &amp; English specialist, will give students the opportunity to gain both the N4 Skills for Work course in Creative Digital Media and National 5 Literacy in combination.</p> <p>The <b>Creative Digital Media</b> course has been designed to provide an introduction to the digital media industry and its various sectors, including but not limited to: moving image, radio, computer games and software (including app design), &amp; publishing including ebooks and websites.</p> <p>Candidates will gain an overview of these sectors and the opportunity to develop some of the skills used within the digital media industry.</p> <p>A key feature of Skills for Work Courses is the emphasis on <i>experiential learning</i> and the combined Creative Digital Media and Literacy course is no exception.</p> <p>Candidates will be learning both through <i>practical</i> experience, and by <i>reflecting</i> on performance and products at all stages of these experiences.</p> <p>Needless to say, strong literacy skills are considered to be essential tools by both employers and FE establishments. The nature of this course allows candidates to develop and consolidate their literacy skills and, during study of aspects of media that they enjoy, they can naturally overtake the <b>National 5 Literacy</b> outcomes outwith an English context.</p>
<b>COURSE ASSESSMENT</b>	<p>There is no external examination for either aspect of this course. Neither qualification is graded- instead units and outcomes are internally assessed pass/fail as follows:</p> <p><b>National 4 Creative Digital Media:</b>  <b>Unit 1: Introduction to the Industry</b>  <b>Unit 2: The Creative Process</b>  <b>Unit 3: Hardware and Software</b>  <b>Unit 4: Production Project</b></p> <p><b>National 5 Literacy:</b>  All four of the outcomes for N5 Literacy can be overtaken naturally during the completion of the <b>Creative Digital Media</b> course. These are as follows:</p> <p><b>Outcome 1: Read and understand detailed word-based texts.</b>  <b>Outcome 2: Listen to and understand detailed spoken communication.</b>  <b>Outcome 3: Write detailed technically accurate texts.</b>  <b>Outcome 4: Talk to communicate, as appropriate to audience and purpose.</b></p>
<b>SKILLS FOR LEARNING, SKILLS FOR LIFE and SKILLS FOR WORK INCLUDED</b>	<p>This course offers learners opportunities to develop and extend a wide range of skills, including but not limited to: communication, independent learning, critical literacy and critical thinking, personal, interpersonal and team working, and creative thinking, as well as developing cultural awareness.</p> <p>As well as the traditional literacy skills embedded in the course, Media literacy is an increasingly essential skill. The ability to evaluate and negotiate rather than blindly accepting what the mainstream media tries to persuade us of is central to becoming an independent, thinking member of society.</p>

<b>COURSE TITLE</b>	<b>Skills for Work Rural Skills</b>
<b>LEVEL</b>	National 4
<b>ENTRY REQUIREMENTS</b>	Must have an interest in working with plants and outdoors. Willingness to work outside in all weather.
<b>COURSE DESCRIPTION</b>	<p>This course is an introductory qualification to Rural Skills. It develops the skills, knowledge and attitudes, needed for work in the land-based industries.</p> <p>This Rural Skills Course allows candidates to begin to develop some of the basic practical skills necessary to work in most of the land-based disciplines — areas such as agricultural livestock, equine industries, horticulture, landscaping, and agricultural crops.</p> <p>The Course also provides the opportunity to explore the very diverse employment prospects that exist in land-based industries.</p>
<b>COURSE ASSESSMENT</b>	<p>The course is assessed through Formative Assessment throughout the course with specific outcomes for each unit.</p> <p>Each unit is awarded a pass and successful completion of all 4 units passes the course. There is No final Exam in this course.</p> <p>The course is ungraded and Pass / Fail only.</p>
<b>SKILLS FOR LEARNING, SKILLS FOR LIFE and SKILLS FOR WORK INCLUDED</b>	<p>Learners will develop:</p> <ul style="list-style-type: none"> <li>• understanding of the workplace and the employee’s responsibilities</li> <li>• for example time-keeping, appearance, customer care</li> <li>• self-evaluation skills</li> <li>• positive attitude to learning</li> <li>• flexible approaches to solving problems</li> <li>• adaptability and positive attitude to change</li> <li>• confidence to set goals, reflect and learn from experience</li> </ul>

<b>COURSE TITLE</b>	<b>NPA Rural Skills</b>
<b>LEVEL</b>	SCQF level 5 – Equivalent to National 5
<b>ENTRY REQUIREMENTS</b>	Must have an interest in working with plants and outdoors. Willingness to work outside in all weather.
<b>COURSE DESCRIPTION</b>	The qualification allows candidates the opportunity to develop skills and knowledge relating to one area of the land-based sector and to develop knowledge and understanding of how a rural business operates. Candidates will develop some of the skills and knowledge related to the national occupational standards of the land-based sector, whilst developing their understanding of the nature of land-based industries and the issues they face.
<b>COURSE ASSESSMENT</b>	The course is assessed through Formative Assessment throughout the course with specific outcomes for each unit. Each unit is awarded a pass and successful completion of all 4 units passes the course. There is No final Exam in this course. The course is ungraded and Pass / Fail only.
<b>SKILLS FOR LEARNING, SKILLS FOR LIFE and SKILLS FOR WORK INCLUDED</b>	Learners will develop: <ul style="list-style-type: none"> <li>◆ some (but not all) of the key competencies in a specific vocational land-based area through undertaking practical activities and developing knowledge and understanding of activity in relation to the vocational area..</li> <li><input type="checkbox"/> an understanding of how a land-based industry operates in a specific vocational land-based area.</li> <li><input type="checkbox"/> essential skills including Core Skills, employability skills and enterprise skills.</li> <li><input type="checkbox"/> an understanding of how sustainability issues effect land-based industries.</li> </ul>

<b>COURSE TITLE</b>	<b>SQA First Aid</b>
<b>LEVEL</b>	SCQF Level 6 (units only)
<b>ENTRY REQUIREMENTS</b>	No formal requirements. Desirable: must be willing to do CPR using a face shield on a mannequin and should be comfortable looking at and dealing with blood and body fluids along with being physically fit enough to kneel down beside a casualty in order to treat them.
<b>COURSE DESCRIPTION</b>	Pupils will learn how to deal with the A-Z of the most common emergency first aid situations ranging from dealing with a basic Asthma attack and seizures to carrying out life-saving cardio pulmonary resuscitation (CPR) and preparing a hand over of a casualty with a suspected spinal injury to the paramedics. Pupils will get the chance to put their skills to the test by first aiding at a school event and they will develop their presentation skills by teaching the primary 7 pupils and parents how to save someone from choking and cardiac arrest.
<b>COURSE ASSESSMENT</b>	Continual Practical assessment throughout the year culminating in 2 formal written assessments, one in October (EFAW) and then one in December (PEFA) followed by a practical assessment of running an Event for Primary aged pupils and their parents in the March.
<b>SKILLS FOR LEARNING, SKILLS FOR LIFE and SKILLS FOR WORK INCLUDED</b>	<p>Literacy - listening and talking to others, Organising and using information including the production of presentation materials, reading for understanding, analysing and evaluating</p> <p>Numeracy – numbers and number processing and time</p> <p>Health and Wellbeing - Planning for choices, Physical activity and health, substance misuse, relationships, cognitive skills, personal qualities</p> <p>Thinking Skills – Analytical thinking, Sequential thinking and independent working.</p>