

Leadership Project Self-Evaluation Guide

“How will I know I’ve made a difference?”

1. Starting Point: My Project Aim

Write in a sentence or two what your project is about. Keep it learner-focused.

2. Defining Impact

Impact is about change in learners – not just what you’ve done. It can be: - Quantitative: attainment, assessment data, attendance, participation. - Qualitative: learner voice, feedback, confidence, motivation. - Process evidence: consistency of practice, systems working better.

3. Success Criteria

What would success look like in behaviours, attitudes, or outcomes? Try to write 3–5 clear success statements.

4. Gathering Evidence

Good evaluation uses more than one method. Consider: - Before & After: baseline data, surveys, short assessments. - Learner Voice: focus groups, exit tickets, reflections. - Observation: classroom visits, peer feedback, teacher reflections. - Data Snapshots: progress scores, attendance, participation logs. - Case Studies: following one or two learners’ journey.

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5. My Evaluation Plan

Bring it together into a simple plan:

6. Final Reflection

In one sentence: The difference I want to make is...
